

# Contracted Sessions

Child's Name:

ROOM:

WPF

CODE:

START DATE:

## Term Time Sessions

	Monday	Tuesday	Wednesday	Thursday	Friday
8.00am- 8.30am					
5x Funded days	8.30am-2.30pm	8.30am-2.30pm	8.30am-2.30pm	8.30am-2.30pm	8.30am-2.30pm
2.30pm-3.00pm					
3.00pm-4.00pm					
4.00pm-5.00pm					

Hot Lunch charged at  
£3.50 per day ☐

I understand that my child's funding will be allocated over 5 days childcare accessed at 8.30 am-2.30pm any childcare before 8.30am or after 2.30pm will be charged for additionally. ☐

Holiday Sessions (charged every holiday) ☐

Paid space (no funding) ☐

	Monday	Tuesday	Wednesday	Thursday	Friday
8.00am-5.00pm					

All fees are due in advance by bank transfer or Tax Free Childcare by the 5th of every month. An invoice will be issued during the previous month. For each late payment there will be a small £5 charge for each day.

Other important information regarding fees and attendance:

- You are charged for bank holidays and two weeks for the Christmas holidays.
- All chargeable session absences must be paid for.
- A non-refundable deposit of £50.00 is payable with this application and contract if your child accesses additional sessions above their funded hours. This will be deducted from your final invoice when your child leaves providing 4 weeks' notice is given in writing.
- The nursery will close for 2 weeks in the summer holidays, this however will not be chargeable.
- If your child is in receipt of free government funding it is your responsibility to update your code. If you fail to renew your code you will be charged for any childcare received. If your child leaves before the local government funding deadline you will also be charged for any contracted childcare.

I have read and understood the above contracted hours format and agree with the above terms and conditions of my contract.

### Bank details

Account name: SVAT LAVENDER FARM NURSERY

Sort code: 30-90-88

Account number: 35548568

Bank name: LLOYDS BANK

Signature

Date

Information provided will be processed in accordance with the requirements of the General Data Protection Regulations 2018. For more information on how we use our data, please see our Privacy Notice on [www.lavenderfarmnursery.co.uk](http://www.lavenderfarmnursery.co.uk)